



City Convent School <cityconventschoolloffice01@gmail.com>

Fwd: Grant Letter

2 messages

praveen upadhyay <ccskhatima@gmail.com>
To: cityconventschoolloffice01@gmail.com

Wed, Oct 7, 2020 at 8:22 AM

----- Forwarded message -----

From: <cbse.aff@nic.in>
Date: Tue, Sep 8, 2020, 5:35 PM
Subject: Grant Letter
To: <ccskhatima@gmail.com>
Cc: <roddn.cbse@nic.in>

Dear Sir/Madam,

Online Application No.:- =EX-02839-1920

Scrutiny Status :- Grant Letter.

Letter :-

NO . CBSE/AFF/EX-02839-1920/2019-20/

Dated:
08/09/2020

The Manager,
CITY CONVENT SCHOOL
KUMRAH SITARGANJ ROAD KHATIMA, UDHAM SINGH NAGAR,
khatima
UTTARAKHAND,UDHAM SINGH NAGAR , 262308
(M: 05943251474,)

Subject : Extension of General Affiliation- regarding.**Ref : Application No. EX-02839-1920 dated 03.06.2018.**

With reference to your application on the subject cited above; I am directed to convey the sanction for General Affiliation as per details given below :

Affiliation No.	3530387
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of General affiliation	01.04.2020 to 31.03.2025

The facilities reported at the time of last inspection:

S.No.	Detail	Size
1	Area on which school building situated reported by the IC	4027.26 sq.mtrs

2	Area of play ground	4650 sq.mtrs
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The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
2. The School is required to apply on online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
3. The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer.
4. The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
5. The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy there of** for reference purpose and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
6. The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
7. **Admission to the school** is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
8. The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
9. The number of sections in the school are restricted to **38 from ne** as per number of sections reported by the IC and shall not be increased without specific approval of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7 of affiliation bye laws.
10. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
11. The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc.
12. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.
13. The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
14. Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
15. Running of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
16. The Manager and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ information/data submitted by the School to the Board.
17. Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/ notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Chapter 12 of Affiliation Bye-laws-2018.
18. The school shall be responsible to immediately comply with the conditions mentioned in the grant letter and shall also maintain record of certificates, compliances, data and other records/information and shall be fully

responsible to produce all such records before Board when asked for, Failing which necessary action shall be taken as per Affiliation-Bye-Laws of the Board.

Deputy Secretary(Affiliation)

- * School has applied for Recognition Certificate hence required to submit immediately to the Board.
- * The affidavit submitted by the school is not readable, hence school is required to submit notarised affidavit of non proprietary character and No relation in school managing committee again.
- * The land certificate submitted by the school is not readable, hence school is required to submit land certificate with compactness certificate of land, issued by the competent authority (i.e. registrar/tehsildar) in the prescribed format again in readable format
- * School has uploaded land details which is not readable. Therefore, the school is required to submit back to back photocopy of the documents i.e. Registered lease deed registered with Competent Authority (i.e. Registrar/Tehsildar) in favour of School/Society for an area of land (in sq. mtrs) on which the school is running.
- * School is required to certified on the letter head with the stamp and signature of Principal and Manager of the school that there is no change in land size of school campus from secondary level, senior secondary level to any extension level till date. Further, school is also required to provide feedback if there is any pending legal case, RTI, Show Cause Notice or any other case pending for sending reply to Board.
- * School has submitted last three years financial status in the name of society instead of School name hence required to submit again in the name of school as per norms
- * In the video the school has not covered Biology Lab and Toilets (Girls & Boys separately with partition in urinals), hence required to submit by covering as mentioned
- * _
- * School is required to compliance on all the above said deficiencies immediately and school shall be fully responsible to produce all such records before Board and appropriate Government Authorities when asked for, failing which necessary action shall be taken as per Affiliation Bye-Laws of the Board.

Deputy Secretary

Encl: as stated above.

To view detailed letter visit our website. If letter is not placed within 10 days, register your request for letter at cbse.aff@nic.in.

http://cbseaff.nic.in/cbse_aff/Form/Login.aspx

** Please do not reply to this mail.

Central Board of Secondary Education
Affiliation Unit, AMC Cell
Preet Vihar,
Delhi 110092
Email : cbse.aff@nic.in

praveen upadhyay <ccskhatima@gmail.com>
To: cityconventschooloroffice01@gmail.com

Sat, Feb 6, 2021 at 11:06 AM

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** Please do not reply to this mail.

Central Board of Secondary Education
Affiliation Unit, AMC Cell
Preet Vihar,
Delhi 110092
Email : cbse.aff@nic.in